

Child Care Planning Council of Yuba and Sutter Counties
Minutes – January 10, 2017
1:00-2:30 PM

Members Present: Leslie Cena, Michele Blake, Kathy Woods, Denice Burbach, Paul Tupaz, Kimberly Butcher, Cassandra Rivera, Jodie Keller and Julie Price.

Members Absent: Mary Pickering, Kristi Johnson, Pablo Fischetti and Lena Webb.

Staff Present: Tonya Byers

Guests: Cynthia Sodari – First 5 Yuba

I. Introductions

The meeting was called to order at 1:07 p.m. by Leslie Cena. Council members introduced themselves.

II. General Information Sharing

Tonya Byers handed out Family Soup Flyers

Denice Burbach announced that Thelma Amaya will be the instructor for the Child Growth and Development, ECE 3 that will begin on January 23, 2017. This is a 9-week course held at the Beale AFB campus.

III. Approve September, October, November and December Council Minutes - Action Item

The Council reviewed the September, October, November and December Council meeting minutes.

Paul Tupaz moved to approve the September 27, 2016 meeting minutes

Second: Jodie Keller

Motion Carried

Denice Burbach moved to approve the October 25, 2016 meeting minutes.

Second: Kathy Woods

Motion Carried

Paul Tupaz moved to approve the November 4, 2016 meeting minutes.

Second: Denice Burbach

Motion Carried

Paul Tupaz moved to approve the December 6, 2016 meeting minutes.

Second: Denice Burbach

Motion Carried

IV. Reports

A. Standing Committees

1. Quality Improvement and Capacity Building

Tonya Byers discussed planning for the Spring Conference Peace, Harmony, and Play held March 18, 2017. She hopes to have brochures printed up soon.

2. Public Policy

Kimberly Butcher provided an update on the Public Policy committee meeting held in December, which included discussion on articles of: challenges in ECE, minimum wage issue and challenges it is creating in the field, diminishing resources for children in CA and AB60.

3. Executive Steering

- a. Election of Council Vice Chair – **Action Item**
Leslie Cena briefly discussed the vacancy of Vice Chair.
Leslie Cena moved to elect Michele Blake and the Vice Chair of the Council.
Second: Denice Burbach
Motion Carried

- b. Membership Certification – **Action Item**
Leslie Cena discussed the membership composition form.
Leslie Cena moved to approve the Annual Membership Certification form.
Second: Jodie Keller
Motion Carried

B. Early Educator Stipend Programs

1. 16-17 Keys to Quality Stipend Program and CTKS Program – Update
Tonya Byers provided an update on the Stipend Program. No applications have been submitted for the CTKS Program.

C. Keys to Quality

1. Update
Tonya Byers provided an update on Keys to Quality, She announced that a meeting will be held on Friday, January 13th. Tonya shared posters that will be up on sites for those who have received formal rating. Brochures and push cards were shared amongst members; Spanish versions will also be published.

D. Budget Update

1. Review Year to Date LPC Expenses
Tonya Byers briefly discussed the year to date LPC expenses. There were no questions.

E. Update on First 5 Commissions

1. SCFC
Michele Blake gave an update on the following:
 - Bright Futures will be held on January 19, 2017
 - Mini Grant update
 - Will be attending CA Breastfeeding Coalition and the Association Advocacy Day on January 31, 2017
 - Will be forwarding CDBS application for those interested
 - Next Commission meeting will be held on January 18, 2017
2. First 5 Yuba
Cynthia gave an update on the following:
 - Help Me Grow Playgroup will be held on January 18, 2017 in Loma Rica
 - Commission will be meeting 6 times in 2017; meeting every other month, same time and location
 - New Commissioner, Board of Supervisor Gary Bradford, whom represents District 4

V. New Business

- A. Needs Assessment Survey – Discussion
Tonya Byers went over the Needs Assessment Survey; she asked for input and edit requests. An updated survey will be forwarded to Council members.

VI. Old Business

- A. LPC Evaluation Questions – Discussion
Tonya Byers discussed the evaluation question handout. Any feedback from members is greatly appreciated.

VII. Report from Staff

A. Zero to Three National Parent Survey Summary

Tonya Byers shared responses from individuals who took the survey.

B. Fact Sheet: Unserved Children in CA Subsidy Programs

Tonya Byers briefly went over the Fact Sheet.

C. Child Care Aware State Fact Sheet

Tonya Byers went over the Child Care Aware State Fact Sheet and costs of child care.

VIII. Good of the Order

Tonya Byers reported on a local provider training through Keys to Quality; focus to be on Infant/Toddler philosophy. Flyers were distributed amongst the members.

IX. Adjournment

Michele Blake moved to adjourn the meeting at 1:58pm

Second: Jodie Keller

X. Next Meeting: February 28, 2017.

Standing Committee Information

Public Policy Committee

Members: Mary Pickering, Kimberly Butcher*, Jodie Keller, and Julie Price

Next meeting: Second Tuesday of each month, 10:30-12 Noon.

Quality Improvement & Capacity Building Committee

Members: Pablo Fischetti*, Kathy Woods, Denice Burbach, Hope Jensen, and Donna Greist

Next meeting: Third Wednesday of each month, 1:30-3:00 PM

Executive Steering Committee

Members: Leslie Cena, Lena Webb, Michele Blake, Paul Tupaz, Kristi Johnson, and Nina Martinez.

Next meeting: Fourth Tuesday of each month, 12:00-1:00 PM

*Committee Chairs

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